

**Town of Robbinsville
Regular Meeting Minutes
November 6, 2019
Town Hall
4 Court Street, Robbinsville, NC 28771**

A regular Town of Robbinsville meeting was called to order by Mayor Steve Hooper at 1:00 pm at the Town Hall on November 6, 2019.

Council present: Brian Johnson, Shaun Adams, Debbie Beasley

Others present: Amber Benton, citizen; Charles Proctor, Consolidated Pipe & Supply Company; Jerry Conner, Consolidated Pipe & Supply Company; Kevin Hensley, Editor of Graham Star; John Colwell, REVVED UP; Mark Bumgarner, RBK Associates; Nancy Lux, RBK Associates; Chadd Carpenter, Town Maintenance Supervisor; Dot Beasley, Church Mouse; Nina Johnston, Church Mouse; Michele Shiplest arrived @ 1:20, GREAT; Roma Gail Collins arrived @ 1:30, citizen

Approval of meeting minutes:

October 2, 2019 meeting minutes: Brian Johnson motioned to approve the October 2, 2019 meeting minutes. Debbie Beasley seconded. Motion passed unanimously.

October 23, 2019 continued meeting minutes: Shaun Adams motioned to approve the October 23, 2019 continued meeting minutes. Debbie Beasley seconded. Brian Johnson was absent for the October 23rd meeting. Motion passed.

Approval of agenda:

Brian Johnson stated that he would like to strike items #4 and #10 from the agenda. Debbie Beasley motioned to approve the agenda. Shaun Adams seconded. Motion passed unanimously.

Old Business:

Update: Snider Circle culvert repair

Steve Hooper stated that a wonderful job had been done. Maintenance Supervisor Chadd Carpenter informed the Board that the repair was completed and no complaints that he was aware of.

Zenner Pilot System agreement:

Brian Johnson motioned to keep on the table till next month. Debbie Beasley seconded. Motion passed unanimously.

New Business:

Brian Johnson motioned to add REVVED UP to the agenda. Debbie Beasley seconded. Motion passed.

Public comment:

Brian Johnson motioned to open public comment at 1:05 pm. Debbie seconded. Motion passed unanimously.

One person spoke in public comment. With no further public comment, Brian Johnson motioned to close public comment at 1:10 pm. Debbie Beasley seconded.

Old Town Hall Rental inquiry:

Amber Benton informed the Board that she was looking to establish a coffee roasting business in Town and was inquiring about renting/purchasing the Old Town Hall located on Main Street. Amber discussed the structure issues/cost of repairs. Town attorney, Ellen Davis stated that to be able to sell the property, the Town would have to have a determination in a meeting that the property is not needed. Ellen stated that the process, whether lease or sell, would involve three meetings, beginning with the December meeting by adding to the agenda. Brian Johnson motioned to put on the December agenda. Debbie seconded. Motion passed unanimously.

Sewer plant blower:

Maintenance Supervisor Chadd Carpenter informed the Board of one of the sewer plant blowers shaft is ruined and Gardner Denver will not be able to do a cost of repair quote until they tear it apart. Chadd stated that an electrician is working on another blower right now and asked if could set aside till end of meeting to be able to get info on the repair. Brian Johnson stated to revisit at end of meeting.

VFW Lease agreement:

Michele Shiplet addressed the Board regarding the Church Mouse Ministries request letter to be released from the long term lease agreement of the VFW building. Brian Johnson motioned to table the discussion until the December meeting. Debbie Beasley seconded. Motion passed unanimously.

Consolidated Pipe & Supply Co. – meter system presentation:

Charles Proctor and Jerry Conner of Consolidated Pipe & Supply Company informed the Board of new meter reading system options available. Mayor Hooper suggested scheduling a work session at a later date specifically for this discussion.

Shared meter request letter:

The Board discussed Huel Pastel's letter request to allow Pastel Barber Shop and apartment #3 to remain on one meter due to not being feasible to separate as originally thought. Brian Johnson motioned to accept the letter request to stay on one meter. Debbie Beasley seconded. Motion passed unanimously.

Boil Water Notice options:

The Board discussed acquiring information and price quotes for an automated system to alert customers of water issues.

Westnet Towers Wireless License Agreement:

Brian Johnson motioned to sign the agreement on behalf of the Town. Debbie Beasley seconded. Motion passed unanimously.

REVVED UP:

John Colwell discussed decorating the Town for Christmas and asked the Board to assist with the costs of some type of small pine trees, approximately ten to twelve. The Board stated that this would be more of a request for RTA and informed him to attend the next RTA meeting.

Appreciation Pay:

Brian Johnson motioned to table until December meeting. Debbie Beasley seconded. Shaun voted against. Motion passed 2-1.

RBK – 2018/2019 Audit Report:

Mark Bumgardner and Nancy Lux overviewed the Town of Robbinsville's 2018/2019 Audit Report.

Finance update – Finance Director Sonya Webster

Nancy Lux with Ray, Bumgarner, Kingshill, & Assoc., PA presented the audit report for fiscal year 2018-2019. She reported that the Town stayed within budget for all funds. She reported that the assets of the Town exceeded its liabilities at the close of the fiscal year by \$13,752,254. The Town's total debt decreased by \$54,795 during the year. She commended the Town's Finance Director and Board for doing such a good job that there was no Suggestion Letter required this year – which has not been the case during all the years that this firm has audited the Town.

Shaun Adams made a motion to approve Lovelace release #9819. Debbie Beasley seconded the motion. Motion passed unanimously.

Brian Johnson made a motion to approve Michael Teem discovery #5784. Debbie Beasley seconded the motion. Motion passed unanimously.

Brian Johnson made a motion to approve Philip Kersch release #9822. Debbie Beasley seconded the motion. Motion passed unanimously.

Shaun Adams made a motion to approve Lovelace Foundation discovery #5786. Debbie Beasley seconded the motion. Motion passed unanimously.

The Finance Director presented the September 30, 2019 Budget vs Actual report to the Board.

Debbie Beasley made a motion to transfer \$400,000 from the United Community Bank General Fund to the North Carolina Capital Management Trust fund to earn more interest income. Brian Johnson seconded the motion. Shaun Adams voted against. Motion passed 2-1.

Rediscuss- Sewer plant blower repair:

Maintenance Supervisor Chadd Carpenter informed the Board that the electrician had repaired the one blower. Debbie Beasley motioned to have the broken blower shipped off and repaired. Shaun Adams seconded. Motion passed unanimously.

Closed session:

Brian Johnson motioned to go into closed session at 3:20 pm in reference to statute GS143-318.11(c),(a)3,(a)6 Debbie Beasley seconded. Motion passed unanimously.

Brian Johnson motioned to come out of closed session at 3:40 pm. Debbie Beasley seconded. Motion passed unanimously.

After coming out of closed session:

Brian Johnson motioned to advertise for a Maintenance Worker 1 employee. Debbie seconded. Motion passed unanimously.

Farron Jenkins ninety day probationary period is up November 17, 2019. Debbie Beasley motioned to give Farron Jenkins \$1.00 on hour raise. Shaun seconded. Motion passed unanimously.

Debbie Beasley motioned to amend the agenda to add the Ford Explorer. Brian Johnson seconded. Shaun voted against. Motion passed 2-1.

Brian Johnson motioned to fix the Ford Explorer. Debbie Beasley seconded. Shaun voted against. Shaun stated that he is opposed to Mayor Steve Hooper driving the Ford Explorer. Motion passed 2-1.

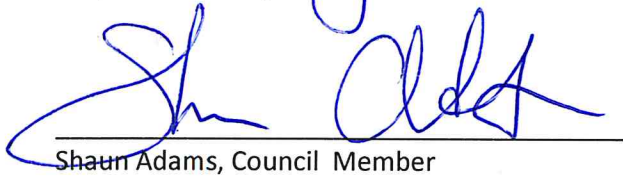
With no further business, Shaun Adams motioned to adjourn at 3:50 pm. Debbie Beasley seconded. Motion passed unanimously.



Mayor Steve Hooper



Brian Johnson, Council



Shaun Adams, Council Member



Debbie Beasley, Council Member

ATTEST:



Shari Birchfield, Deputy Clerk to the Board